# **CATHOLIC CHARITIES AND AFFILIATES**

# CONSOLIDATED FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION

For the Year Ended June 30, 2020



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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Catholic Charities and Affiliates Portland, Oregon

We have audited the accompanying consolidated financial statements of Catholic Charities (a nonprofit corporation) and affiliates, which comprise the consolidated statement of financial position as of June 30, 2020 and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to Catholic Charities and affiliates' preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Catholic Charities and affiliates' internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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### **Opinion**

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Catholic Charities and affiliates as of June 30, 2020, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The supplemental information, as listed in the table of contents, are presented for the purpose of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audits of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

## Other Reporting by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 25, 2021, on our consideration of Catholic Charities and affiliates' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of Catholic Charities and affiliates' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Catholic Charities and affiliates' internal control over financial reporting and compliance.

Jones & Roth, P.C. Eugene, Oregon

Jones + Roth, P.C.

February 25, 2021



# CATHOLIC CHARITIES AND AFFILIATES CONSOLIDATED STATEMENT OF FINANCIAL POSITION June 30, 2020

## **Assets**

Current assets Cash, unrestricted Cash, restricted Accounts receivable Prepaid expenses and other receivables	\$ 3,149,911 3,373,228 4,747,967 483,124
Total current assets	11,754,230
Property and equipment, net	39,517,812
Other assets	
Deposits and prepayments	481,717
Notes and interest receivable from related parties	4,265,440
Board designated investments	3,649,736
Interests in trusts	443,613
Interests in limited partnerships	580,731
Deferred developer fees receivable	73,270
Total other assets	9,494,507
Total assets	\$ 60,766,549

# **Liabilities and Net Assets**

Current liabilities	
Accounts payable	\$ 1,595,957
Accrued payroll and related liabilities	894,437
Other accrued liabilities	288,078
Short-term portion of long-term debt	957,922
Total current liabilities	3,736,394
Long-term liabilities	
Deferred revenue	681,167
Interest payable	781,840
Long-term debt, net of current portion and unamortized debt issuance costs	24,691,498
Total long-term liabilities	26,154,505
Total liabilities	29,890,899
Net assets	
Net assets without donor restrictions:	
Board-designated	3,649,736
Undesignated	14,470,119
Total net assets without donor restrictions	18,119,855
Net assets with donor restrictions	12,755,795
Total net assets	30,875,650
Total liabilities and net assets	\$ 60,766,549

The accompanying notes are an integral part of these consolidated financial statements.

# CATHOLIC CHARITIES AND AFFILIATES CONSOLIDATED STATEMENT OF ACTIVITIES For the Year Ended June 30, 2020

	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and support			
Grants	\$ 4,607,611	\$ 601,464	\$ 5,209,075
Contracts	8,352,004	-	8,352,004
Contributions and gifts	2,941,659	-	2,941,659
Service fees and other	3,281,474	-	3,281,474
Rental income	4,141,106	-	4,141,106
Investment income (loss)	144,531	-	144,531
Net assets released from restrictions	222,477	(222,477)	
Total revenue and support	23,690,862	378,987	24,069,849
Expenses			
Program services:			
Domestic violence services	1,682,264	-	1,682,264
Economic and financial services	3,138,344	-	3,138,344
Education programs and youth services	1,183,286	-	1,183,286
Family support and counseling services	687,539	-	687,539
Housing and homeless services	3,833,785	-	3,833,785
Housing development and asset management	5,661,648	-	5,661,648
Immigration and legal services	1,196,062	-	1,196,062
Refugee services	1,069,793		1,069,793
Total program services	18,452,721		18,452,721
Supporting services:			
General and administrative	3,043,853	-	3,043,853
Fundraising	1,468,313	-	1,468,313
Total supporting services	4,512,166		4,512,166
Total supporting services	4,512,100		4,312,100
Total expenses	22,964,887		22,964,887
Change in net assets	725,975	378,987	1,104,962
Net assets, beginning of year	17,393,880	12,376,808	29,770,688
Net assets, end of year	<u>\$ 18,119,855</u>	\$ 12,755,795	\$ 30,875,650

The accompanying notes are an integral part of these consolidated financial statements.

# CATHOLIC CHARITIES AND AFFILIATES CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended June 30, 2020

**Program Services Economic** Education Family Housing **Domestic** Support and Housing and Development Immigration Total and **Programs** Violence Financial and Youth Counseling Homeless and Asset and Legal Refugee Program General and Total Services Services Services Services Services Management Services Services Services Fundraising Administative Expenses Salaries and wages \$ 716,424 \$ 844,067 \$ 741,666 \$ 426,306 \$1,316,313 \$ 314,376 \$ 681,778 \$ 417,980 \$ 5,458,910 \$ 616,713 \$ 1,715,044 \$ 7,790,667 Payroll taxes 69,856 73,901 72,611 35,373 115,211 27,048 57,580 36,069 487,649 51,576 128,531 667,756 Workers compensation 5.547 7.956 5.867 3.618 11,395 2.518 6.320 4.166 47.387 5.554 17,706 70.647 Employee benefits 204,622 210,547 390,437 57,828 168,623 132,340 231,060 1,850,253 221,002 101,881 131,913 1,486,853 Retirement 10,159 18,282 8,265 11,853 33,194 6,881 19,217 14,401 122,252 12,013 29,388 163,653 Independent contractors 616.879 18,307 622.935 404,946 125,056 1,788,123 82.652 79.855 1,950,630 Disaster relief payment 37,800 37,800 37,800 Insurance 8,938 5,145 20,434 8,479 64,471 5,107 2,489 72,067 6,757 1,137 6,773 6,808 85,696 32,204 2,432,795 2,962,504 Occupancy 68.154 24,848 140,116 55,574 40,185 2,879,572 37,281 45,651 Telephone and internet 13,535 10,551 8.038 5,547 26,494 8,203 85,012 3,433 9,056 97,501 3,652 8,992 Equipment and equipment maintenanc 7.143 36.114 2.618 8.109 27.037 2.933 9.053 6.375 99.382 8.915 57.061 165.358 17,159 Other professional fees 37,702 17.658 21,108 7,071 78,832 5,620 22,634 207.784 61,998 201,619 471,401 Interpreter 12,497 12,497 12,497 Office supplies 10.838 18.056 36.444 4.540 22.463 4.372 10.096 4.566 111.375 8.669 23.486 143.530 Postage 380 3,202 53 2,449 5,235 1,654 6,325 3,197 22,495 9,445 2,433 34,373 Printing and photocopying 9.512 6.606 3.090 2.915 14,989 1,428 7.958 3,291 49.789 22.916 25,724 98.429 Books and publications 145 311 284 740 626 21,774 20,408 Parking and mileage 9.534 4.768 7.846 2.066 16.148 4.095 1.954 20.750 67.161 1.323 8.482 76.966 Conferences and staff development 8,458 7,241 650 106 8,679 11,645 3.171 1,685 41,635 6.012 26,362 74,009 Meals and refreshments 529 81,837 9,588 5,281 1,355 1,419 37 100,046 3,466 10,041 113,553 Volunteer recognition 107 1.143 2.070 785 1.439 241 420 1.113 7.318 1.338 1.989 10.645 Dues 153 429 413 6,545 375 180 8,095 23,681 35,048 66,824 943 1,588 Bank charges 1,057 113 3,701 34,074 20,418 58,193 Miscellaneous 1,830 1,069 14,291 49,845 96,913 5,544 948 339 17,196 41,217 5,851 Sponsorships, advertising/marketing 88.726 1.570 90.296 Event expense 94 94 221,809 13,786 235,689 Client assistance 505,855 1.035.464 18,576 40 1,021,278 20 313.652 2,894,885 1,466 283 2,896,634 Interest expense 619.896 619.896 144,916 764,812 2,075 1,603 2,942 1,993 1,778,352 Depreciation 26,473 1,671,496 1,706,582 1,547 70,223 Accounting and auditing 91,161 91,161

The accompanying notes are an integral part of these consolidated financial statements.

\$3,833,785 \$5,661,648 \$1,196,062

\$1,069,793 \$18,452,721 \$1,468,313 \$3,043,853

\$22,964,887

Total expenses

\$ 1,682,264

\$3,138,344

\$1,183,286 \$ 687,539

# CATHOLIC CHARITIES AND AFFILIATES CONSOLIDATED STATEMENT OF CASH FLOWS For the Year Ended June 30, 2020

Cash flows from operating activities	
Change in net assets	\$ 1,104,962
Adjustments to reconcile change in net assets to net cash	
provided by operating activities:	
Depreciation and amortization	1,778,352
Unrealized gain on investments	(95,149)
Loss on investments	211,075
Gain on sale of real estate	(91,772)
Changes in certain assets and liabilities	
Accounts receivable	(860,093)
Other receivables	500
Prepaid expenses and deposits	(197,936)
Accounts payable	889,390
Accrued payroll and related items	166,572
Deferred revenue	423,861
Accrued interest payable	 256,780
Net cash provided by operating activities	3,586,542
Cash flows from investing activities	
Sale of investments	815,418
Increase in notes and interest receivable from related parties	(415,447)
Acquisition of property and equipment	(514,452)
Proceeds from sales of fixed assets	 400,141
Net cash provided by investing activities	 285,660
Cash flows from financing activities	
Proceeds from notes payable	1,189,446
Principal payments on notes payable	(506,931)
Net payments on lines of credit	 (1,918,216)
Net cash used by financing activities	(1,235,701)
Net increase in cash and restricted cash	2,636,501
Cash and restricted cash, beginning of year	 3,886,638
Cash and restricted cash, end of year	\$ 6,523,139

The accompanying notes are an integral part of these consolidated statements.

# CATHOLIC CHARITIES CONSOLIDATED STATEMENT OF CASH FLOWS, Continued For the Year Ended June 30, 2020

Supplemental disclosure of cash flow information  Cash paid for interest	<u>\$</u>	508,032
Supplemental schedule of noncash investing and financing activities		
Total acquisition of property and equipment	\$	4,322,089
Noncash acquisition of property and equipment		(3,807,637)
Total cash paid for property and equipment	<u>\$</u>	514,452
Total increase in long term debt		5,874,299
Noncash assumption of long-term debt		(4,684,853)
Total cash proceeds from issuance of long-term debt	\$	1,189,446

#### 1. Nature of Activities

#### **Nature of Operations**

Catholic Charities is a nonprofit 501(c)(3) corporation registered with the Corporation Division of the State of Oregon. Catholic Charities has seven corporate members with the Archbishop of the Archdiocese of Portland in Oregon (Archdiocese) as its Chair. A Board of Directors establishes policies and sets the overall direction of Catholic Charities.

#### Catholic Charities' Mission Statement

Inspired by the transformative power of God's love, Catholic Charities, the social service arm of the Catholic Church of Western Oregon, partners with the most vulnerable, regardless of faith, to achieve lasting solutions to poverty and injustice.

## Catholic Charities' Vision for Society and the Organization

Catholic Charities envisions a society in which all people: thrive economically, socially and spiritually; cultivate diverse, respectful and just communities; recognize the inherent dignity and sanctity of human life.

Catholic Charities of Oregon achieves lasting solutions to poverty and injustice by partnering with clients to meet their economic and educational goals and to support their physical and social well-being.

Catholic Charities has service programs and closely affiliated agencies that work to accomplish the mission. Two of these affiliated agencies are regional in scope: Mid-Willamette Valley and Central Coast and Lane County. Another is Archdiocesan in scope: CYO/Camp Howard. In addition, grants are given through Catholic Charities to Catholic-affiliated and other social service agencies serving the needy throughout the Archdiocese. These affiliated agencies are not consolidated in the financial statements of Catholic Charities.

Another affiliated agency is culturally specific in scope: El Programa Hispano Católico which is consolidated in the financial statements of Catholic Charities.

#### 2. Significant Accounting Policies

### **Method of Accounting**

The accrual method of accounting is used for consolidated financial statement purposes.

# 2. Significant Accounting Policies, continued

#### Consolidation

The consolidated financial statements of Catholic Charities also include the accounts of Catholic Charities' affiliates, Caritas Housing Initiatives, LLC; Caritas Community Housing Corporation; Caritas Powell Properties, LLC; Caritas Preservation Properties LLC; Clark Family Center; Caritas Sacred Heart Villa, LLC; El Programa Hispano Católico; Rain Garden GP, LLC; McCoy Village GP, LLC; Caritas Villa Capri GP, LLC; Good Shepherd Village LLC; Renaissance Court, Inc.; Kateri Park LP; Caritas Plaza (formerly St. Vincent dePaul Plaza); and Caritas Villa (formerly St. Vincent dePaul Villa). Catholic Charities is the sole member of Caritas Housing Initiatives, LLC; El Programa Hispano Católico; and Good Shepherd Village LLC; and has majority representation on the Boards of Directors of Caritas Community Housing Corporation, Clark Family Center, Renaissance Court, Inc., Caritas Plaza, and Caritas Villa. Caritas Housing Initiatives, LLC is the sole member of Caritas Powell Properties, LLC; Caritas Preservation Properties, LLC; Caritas Sacred Heart Villa, LLC; Casa Verde Apartments, LP; Caritas Villa Capri GP, LLC; North Slope, LP; and Kateri Park, LP and these entities are included in the Caritas Housing Initiatives, LLC column in the consolidating statements of financial position and activities. All inter-organizational accounts and transactions have been eliminated in consolidation. Separate audits for El Programa Hispano Católico, Renaissance Court, Inc., Caritas Plaza, and Caritas Villa are available upon request.

#### **Estimates**

The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Property and Equipment**

Property and equipment acquisitions are capitalized at cost, when purchased, or at fair value at the date of gift, when donated. Depreciation and amortization of property and equipment is computed for consolidated financial statement purposes using the straight-line method over the estimated useful lives of the related assets. The estimated useful lives are 40 years for buildings, 15 years for improvements, and 5 years for autos, furniture and fixtures.

#### **Net Assets**

Net assets, revenue, and support are classified based on the existence or absence of donorimposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net assets without donor restrictions* – Net assets available for use in general operations and not subject to donor restrictions.

Net assets with donor restrictions – Net assets subject to donor-imposed restrictions. Some donor- imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that such resources be maintained in perpetuity. Generally, the donors of these assets permit Catholic Charities to use all or part of the income earned on related investments for general or specific purposes.

### 2. Significant Accounting Policies, continued

#### **Recognition of Donor Restricted Contributions**

Catholic Charities reports gifts of cash and other assets as net assets with donor restrictions support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a purpose for the restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidated statement of activities as net assets released from restrictions. Donations with donor restrictions for which the restriction is met during the same fiscal year are recorded as net assets without donor restriction. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported with donor restrictions. For such contributions where donors stipulate how long those long-lived assets must be maintained, the net assets are released from restriction over the period of time the asset is restricted or its estimated useful life, if shorter.

### **Bequests and Pledges Receivable**

Bequests and pledges receivable that are collectible within one year are recorded at estimated net realizable value. Bequests and pledges receivable collectible in more than one year are recorded at the present value of estimated future cash flows.

#### **Cash Equivalents**

For purposes of the consolidated statement of cash flows, all highly liquid investments available for current use with an initial maturity of three months or less are deemed to be cash equivalents.

#### **Concentration of Credit Risk**

Catholic Charities maintains its cash and cash equivalents in bank deposit accounts which, at times, may exceed federally insured limits. At June 30, 2020, cash balances exceeded insured limits by \$4,329,755. Catholic Charities has not experienced any losses in such accounts.

#### Receivables

Receivables consist of grants, contracts, and service fees receivable and are stated at net realizable value.

#### Notes Receivable, Related Parties and Interest Receivable, Related Parties

Notes receivable, related parties, include notes due from the limited partnerships for which Catholic Charities and affiliates are the General Partner. The notes are stated at their unpaid principal balance. Interest on notes is recognized over the term of the loan. The notes are secured by real estate. Management assessed the need for an allowance for uncollectible notes receivable and interest receivable due from related parties and determined no allowance was necessary for the year ended June 30, 2020. The assessment is based upon expected ability for the respective limited partnerships to pay the debt before or at the time of assumption of the limited partner interest by Catholic Charities and affiliates which is to occur at some future point in accordance with the respective partnership agreements. This evaluation is inherently subjective as it requires significant estimates that are susceptible to future revisions. It is not practical to estimate the fair value of the notes; the carrying amount of the notes approximates fair value.

# 2. Significant Accounting Policies, continued

#### Investments

Investments are recorded at fair value based on market prices, as defined in Note 4.

#### **Interest in Limited Partnerships**

Catholic Charities accounts for its interest in the various housing limited partnerships using the equity method and are carried at cost adjusted annually for the proportionate share of earnings and losses. It is not practical to estimate the fair value of partnership interests held by Catholic Charities.

#### **Revenue Recognition**

A substantial portion of the public support and revenue of Catholic Charities is derived from grants and contracts administered by various federal, state, and local government agencies. Revenue from these grants and contracts is subject to audits that could result in adjustments to revenue. The adjustments are recorded at the time that such amounts can first reasonably be determined, normally upon notification by the government agency. During the year ended June 30, 2020, no such adjustments were made.

#### Interest in Charitable Remainder Trust

Catholic Charities has a 100 percent remainder interest in one charitable remainder trust held by a third-party trustee.

Catholic Charities' interest in the trust has been recorded as a net asset with donor restriction measured at the present value of expected future cash receipts from the trust's assets, which is estimated to be Catholic Charities' percentage of the fair value of the trust's assets.

Distributions from the trust are recorded as release from donor restricted net assets when received. Changes in the amount reported as an asset are recorded as an increase or decrease to net assets with donor restrictions.

#### **Interest in Perpetual Trust**

Catholic Charities has a 25 percent beneficial interest in a perpetual trust. The assets in this trust are held and managed by a bank. Under the terms of the trust, Catholic Charities has the irrevocable right to receive a percentage of the income earned on the trust assets in perpetuity, but never receives the assets held in trust.

Catholic Charities' interest in the trust has been recorded as a net asset with donor restriction measured at the present value of expected future cash receipts from the trust's assets (estimated to be the fair value of the trust assets).

Distributions from the trust are recorded as release from donor restricted net assets when received. Changes in the amount reported as an asset are recorded as an increase or decrease in net assets with donor restrictions.

# 2. Significant Accounting Policies, continued

#### **Financial Instruments**

Catholic Charities' financial instruments consist of accounts receivable, investments, pledges receivable, notes receivable, interests in charitable remainder trusts, interest in perpetual trust, accounts payable, other accrued liabilities, and long-term debt. The investments are adjusted to fair value based on quoted market price (level 1 inputs) at each consolidated statement of financial position date. Therefore, those assets are exposed to significant market fluctuation. It is management's opinion that Catholic Charities is not exposed to significant interest rate risk or credit risk arising from any of the aforementioned instruments. Unless otherwise noted, the fair values of these financial instruments approximate their carrying values.

#### **Deferred Revenue**

Deferred revenue represents amounts received on exchange transactions for which qualifying expenditures have not yet been incurred.

#### **Donated Services, Materials and Equipment**

Catholic Charities recognizes donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. During the year ended June 30, 2020, there were no donated services.

Also, a substantial number of volunteers have donated significant amounts of their time to Catholic Charities' program services and fundraising campaigns. However, these donated services have not been reflected in the accompanying consolidated financial statements because the appropriate criteria for valuing/recognizing these services have not been met.

#### **Development Fees**

Caritas Housing Initiatives LLC, Caritas Community Housing Corporation, and Caritas Powell Properties, LLC earn development fees on housing projects developed for related entities (limited partnerships in which either Caritas Housing Initiatives, LLC, Caritas Community Housing Corporation, or Caritas Powell Properties, LLC is the general partner or developer) and on projects owned directly by Caritas Housing Initiatives, LLC, Caritas Community Housing Corporation, or Caritas Powell Properties, LLC. Revenue from development fees is recognized over the development period of the project in accordance with the underlying agreements.

#### **Development Costs**

Development costs consist of costs incurred during the process of identifying new development projects. Management evaluates the recoverability of development costs based on the likelihood that the development project will be completed, and the costs are stated at net realizable value.

#### **Income Taxes**

Catholic Charities, Caritas Community Housing Corporation, Clark Family Center, El Programa Hispano Católico, Caritas Plaza, Caritas Plaza, and Caritas Villa are exempt from federal and state income taxes as entities described in Section 501(c)(3) of the Internal Revenue Code and similar state provisions. No income taxes were paid in 2020. Generally, Catholic Charities' tax returns remain open for three years for federal and state income tax examination.

# 2. Significant Accounting Policies, continued

### **Functional Allocation of Expenses**

Costs of providing various programs and other activities have been summarized on a functional basis in the consolidated statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services using full-time equivalents.

#### **Amortization of Debt Issuance Costs**

Debt issuance (loan) costs related to a recognized debt liability are presented in the consolidated statement of financial position as a direct deduction from the carrying amount of that debt liability and amortization of debt issuance costs are reported as interest expense. See Note 11 for additional information. Debt issuance costs are amortized over the period the obligation is outstanding using the straight-line method. This does not result in a significant difference from the effective interest rate method.

### **Adoption of Accounting Standards Updates**

Catholic Charities adopted Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) No. 2018-08 *Not-for-Profit Entities* (Topic 605) to clarify the scope and accounting guidance for contributions made and received. ASU No. 2018-08 assists entities in evaluating whether transactions should be accounted for as contributions or exchange transactions. The standard effectively excludes contributions from the requirements of ASU No. 2014-09 *Revenue from Contracts with Customers* (Topic 606) and related subsequently issued clarifying ASUs. Catholic Charities adopted the new standard effective July 1, 2019, using a modified prospective approach in these consolidated financial statements. No change to previously recognized revenue and no change to beginning net assets was required as a result of adopting ASU No. 2018-08. Catholic Charities elected to delay implementation of ASU No. 2014-09 pursuant to ASU No. 2020-05 which delayed the implementation date for Catholic Charities to July 1, 2020.

Catholic Charities also adopted FASB ASU No. 2016-18 *Statement of Cash Flows – Restricted Cash*. FASB ASU No. 2016-18 requires that the statement of cash flows explain the change during the period in total cash, cash equivalents, and the amounts generally described as restricted cash or cash equivalents. Therefore, the amounts generally described as restricted cash have been reclassified in the consolidated statement of cash flows. Catholic Charities adopted the new standard effective July 1, 2019, and the standard was applied prospectively.

Catholic Charities also adopted FASB ASU No. 2016-01 *Financial Instruments* which requires investments accounted for as equity securities without readily determinable fair values to be valued at cost minus impairment, if any. Catholic Charities accounts for its investments in limited partnerships for which Catholic Charities owns less than 50 percent of the investment interest (Note 8) in accordance with the provisions of FASB ASU No. 2016-01. Catholic Charities adopted the new standard effective July 1, 2019, and the standard was applied prospectively to all equity investments that existed as of the date of adoption.

#### 3. Program and Supporting Services

# **Program Services**

Domestic Violence Services – Extensive support services for victims of domestic violence and sexual assault. Services include case management, emergency assistance, crisis intervention, 24-hour Spanish crisis line services, safety planning, short-term housing, community education, support groups, special parenting education for children exposed to domestic violence, and long-term housing support.

Economic and Financial Services – Includes a broad array of emergency assistance strengthening and anti-poverty services, including rent and general assistance, information and referral services tax clinic, and community education programming.

Education Programs and Youth Services – A broad array of support and intervention services designed to promote healthy child development and academic achievement, particularly within the Latino community. Services include community school programs, academic enrichment services, tutorial services, school retention case management, services designed to promote high school and post-secondary educational success, Plaza Communitarias (Spanish language adult basic education centers), cultural environment, and art related youth activities.

Family Support and Counseling Services – Intercultural counseling services and specialized outreach to pregnant women, intensive case management services, parenting education, adoption placement services, health relationship classes, and healthcare access.

Housing and Homeless Services – Specialized outreach and housing placement services for chronically homeless women, day center services, and resident services and advocacy for tenants of Caritas Housing projects.

Housing Development and Asset Management – Caritas Housing constructs, rehabilitates, and maintains affordable housing for a wide variety of populations, including low income families, seniors, migrant farm workers, disabled adults, people living with chronic mental illness, and other at-risk and high need populations. Presently, Caritas Housing manages approximately 580 units of housing.

Immigration and Legal Services – Provides professional legal services and representation to low-income immigrants and refugees throughout Oregon. Family reunification cases receive special attention. Services include family visas, residency, naturalization, asylum, special relief for battered women, deferred action for childhood arrivals, and assistance to victims of human trafficking.

Refugee Services – Assists in the relocation of refugees into the Portland area from refugee camps in foreign lands. The program provides new arrivals with housing, clothing, food, access to education and health care, job search assistance, and general case management and support.

#### **Supporting Services**

Fundraising activities include conducting fundraising campaigns, preparing and distributing fundraising materials, conducting other activities involving soliciting contributions from individuals, foundations, and others, and public relations efforts.

# 3. Program and Supporting Services, continued

### **Supporting Services**, continued

General and administrative activities include business management, record-keeping, budgeting, financing, human resources management, government agency grant and contract acquisition management, licensing and certification compliance, and related administrative activities. These services provide the necessary development, organizational, and management support for effective operation of the programs.

### 4. Board Designated Investments

As of June 30, 2020, the composition of investments was as follows:

Bond funds	\$	1,608,980
Common stock funds		1,878,335
Real estate assets		162,421
	<u>\$</u>	<u>3,649,736</u>

As of June 30, 2020, the fair value measurement for all assets are based on quoted prices in active markets for identical assets and are therefore classified as Level 1.

As defined in ASC 820-10, fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In determining fair value, Catholic Charities uses various methods including market, income, and cost approaches. Based on these approaches, Catholic Charities often utilizes certain assumptions that market participants would use in pricing the asset or liability, including assumptions about risk and or the risks inherent in the inputs to the valuation technique. These inputs can be readily observable, market corroborated, or generally unobservable inputs. Catholic Charities utilizes valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs. Based on the observability of the inputs used in the valuation techniques, Catholic Charities is required to provide the following information according to the fair value hierarchy. The fair value hierarchy ranks the quality and reliability of the information used to determine fair values. Financial assets and liabilities carried at fair value will be classified and disclosed in one of the following three categories:

Level 1 – Valuations for assets and liabilities traded in active exchange markets, such as the New York Stock Exchange. Valuations are obtained from readily available pricing sources for market transactions involving identical assets or liabilities.

Level 2 – Valuations for assets and liabilities traded in less active dealer or broker markets. Valuations are obtained from third party pricing services for identical or similar assets or liabilities.

Level 3 – Valuations for assets and liabilities that are derived from other valuation methodologies, including option pricing models, discounted cash flow models and similar techniques, and not based on market exchange, dealer, or broker traded transactions. Level 3 valuations incorporate certain assumptions and projections in determining the fair value to such assets or liabilities.

#### 5. Accounts Receivable

As of June 30, 2020, accounts receivable consisted of the following:

Multnomah County	\$	1,249,081
Related parties (long-term) (see Note 17)	·	497,152
Joint Offices of Homeless Services		335,792
PeaceHealth		325,000
Other		308,747
HOME Forward		305,436
Management and resident fees, related parties		260,618
Providence		236,064
Department of Justice		233,376
State of Oregon		187,248
Latino Network		161,618
U.S. Catholic Conference		154,483
Tenants		99,034
City of Portland		84,340
Internal Revenue Service		81,437
JOIN		77,538
Oregon Health		71,424
IRCO		49,399
Clackamas County		30,180
Total accounts receivable	<u>\$</u>	4,747,967

#### 6. Property Reserve Accounts (Cash Restricted)

The Loan Agreements between Caritas Community Housing Corporation and USDA Rural Development - Rural Housing Services (RHS) require Caritas Community Housing Corporation to deposit \$75,857 annually into a separate reserve account until the account reaches \$717,840. Regulatory agreements with HUD require Caritas Plaza, Caritas Villa, and Renaissance Court, Inc. to deposit \$1,603, \$625, and \$873 per month, respectively, to the replacement reserve accounts. Casa Verde, North Slope, and Villa Capri are required to make monthly deposits of \$780, \$924, and \$2,184, respectively, per partnership and/or loan agreements. Withdrawals from the reserve accounts require prior approval from the appropriate regulatory agency or partner.

#### 7. Notes and Interest Receivable from Related Parties

As of June 30, 2020, notes and interest receivable from related parties consisted of the following:

Note receivable from Rogue River Affordable Housing, LLC, includes interest at 2.0 percent compounded annually. Annual payments are to be made from available cash flow. The note is secured by the deed of trust on property. The note is due in December 2070.

\$ 51,340

Note receivable from Rogue River Affordable Housing, LLC, includes interest at 2.0 percent compounded annually. Annual payments are to be made from available cash flow. The note is secured by the deed of trust on property. The note is due in December 2070.

532,311

Note receivable from Rogue River Affordable Housing, LLC, includes interest at 2.0 percent compounded annually. Annual payments are to be made from available cash flow. The note is secured by the deed of trust on property. The note is due in December 2070.

718,760

Note receivable from Rogue River Affordable Housing, LLC, includes interest at 2.0 percent compounded annually. Annual payments are to be made from available cash flow. The note is secured by the deed of trust on property. The note is due in December 2070.

256,700

Note receivable from Esperanza Court, LP, includes interest at 5.31 percent per annum. Annual payments are to be made from available cash flow. The note is secured by the deed of trust on property. The note is due in September 2037.

150,000

Note receivable from Molalla Gardens, LP, includes interest at 2.25 percent compounded annually. Annual payments are to be made from available cash. The note is secured by a trust deed on property. The note is due in July 2046.

590,929

Note receivable from Molalla Gardens, LP, includes interest at 2.25 percent per annum. Annual payments are to be made on or before April 15, commencing April 15, 2018. Annual payments are to be made from available cash. The note is secured by the deed of trust on the property. The note is due by July 1, 2046.

243.644

Note receivable from Rain Garden, LP, includes interest at 6.25 percent per annum, compounded annually. Annual payments are to be made from available cash. The note is secured by the deed of trust on property. The note is due in July 2038.

1,198,872

#### 7. Notes and Interest Receivable from Related Parties, continued

Note receivable from GMV Apartments, LP, includes interest at 8 percent per annum, compounded annually. Annual payments are to be made from available cash. The note is secured by the deed of trust on property. The note matures the earlier of 1) June 17, 2061 or, 2) upon sale or refinance.

522,884

Total notes and interest receivable from related parties

\$ 4,265,440

The operations generated by investment in limited partnerships and the related real estate are subject to various governmental rules, regulations, and restrictions which make it impracticable to estimate the fair value of the related notes receivable.

### 8. Interests in Limited Partnerships

As of June 30, 2020, interests in limited partnerships (at cost) consisted of the following:

Esperanza Court, LP	\$ 5,000
St. Francis Park, LP	177,155
Rain Garden, LP	397,976
GMV Apartments, LP	100
Organization costs	 500
Total interests in Limited Partnerships	\$ 580,731

Caritas Housing Initiatives, LLC, Caritas Powell Properties, LLC, McCoy Village GP, LLC and Caritas Community Housing Corporation have agreed to guarantee that the use of the property inside the partnerships is for low-income housing and that the purchase of limited partnership interests will occur as described in the partnership agreements.

The operations generated by investment in limited partnerships and the related real estate are subject to various governmental rules, regulations, and restrictions which make it impracticable to estimate the fair value of the interests in limited partnerships.

### 9. Interests in Charitable Remainder Trusts and Perpetual Trusts

As of June 30, 2020, interests in trusts consisted of the following:

Interests in charitable remainder trusts: Balance at beginning of year Change in value	\$ 99,629 (5,685)
Balance at end of year	93,944
Interests in perpetual trusts: Balance at beginning of year Change in value	361,705 (12,036)
Balance at end of year	349,669
Total interests in trusts	<u>\$ 443,613</u>

#### 10. Property and Equipment

As of June 30, 2020, property and equipment consisted of the following:

Land Land improvements Building and improvements Leasehold improvements Equipment Construction in progress	\$ 7,151,462 813,551 50,456,931 143,624 1,836,713 3,626
Accumulated depreciation and amortization	(20,888,095)
Property and equipment, net	\$ 39,517,812

As of the end of December 2012, the transfer of an eleven-acre property located in Happy Valley, Oregon, was completed. The property, valued at \$1,305,000 per a 2012 appraisal from Colliers International, was donated to Catholic Charities. In April 2013, the property was transferred to Good Shepherd Village LLC, a single-asset entity. A portion of the land is undevelopable and will be maintained as an open landscaped area by Good Shepherd Village LLC. As of June 30, 2020, property holding costs incurred by Good Shepherd Village LLC totaling \$385,999 were capitalized to the cost of land. In November 2020, pre-development activities were begun for this property. Management estimates that construction of low-income housing units could start approximately October 2021.

#### 11. Long-term Debt

As of June 30, 2020, long-term debt consisted of the following:

Note payable to Clackamas County Community Development Division is non-interest bearing. The note is secured by a note receivable from Casa Verde Apartments, LP and related security interest in property. The loan is due if the property is sold, there is a change in use, the property ceases to be affordable to low-income tenants, or there is material non-compliance with the terms of the HOME Rental Project agreement.

Note payable to Rural Housing Services accrues interest at 1.00%. The note is secured by a trust deed in Sandy Vista. Payments of principal and interest of \$3,997 began May 2004 and continue through April 2037.

702,023

250,000

Note payable to Rural Housing Services accrues interest at 1.00%. The note is secured by a trust deed in Sandy Vista. Payments of principal and interest of \$6,374 began in July, 2005 and continue through June 2038.

1,195,363

# 11. Long-term Debt. continued

Long-term Debt, continued	
Note payable to Rural Housing Services accrues interest at 1.00%. The note is secured by a trust deed in Cedar Park Gardens. Payments of principal and interest of \$2,892 began January 2005 and continue through December 2035.	337,954
Note payable to Rural Housing Services accrues interest at 1.00%. The note is secured by a trust deed in Cedar Park Gardens. Payments of principal and interest of \$2,208 began January 2005 and continue through December 2034.	258,055
Note payable to Oregon Department of Human Services, Office of Mental Health and Addictions is non-interest bearing. The note is due in full in July 2056. The note is secured by a trust deed in Renaissance Court.	200,000
Note payable to Clackamas County Community Development Division is non-interest bearing. The note is secured by a trust deed in Renaissance Court, Inc. The loan is due if the property is sold, there is a change in use, the property ceases to be affordable to low-income tenants, or there is material non-compliance with the terms of the HOME Rental Project agreement during the 20-year compliance period which ends in April 2028.	420,000
Note payable to Bellwether Enterprise Real Estate Capital, LLC and accrues interest at 3.84%. The note is secured by a trust deed in Caritas Plaza. Payments of principal and interest of \$9,112 began May 2018 and continue through April 2053. HUD has insured the mortgage under the provision of Section 207, pursuant to Section 223 (f) of the National Housing Act.	2,038,742
Note payable to Bellwether Enterprise Real Estate Capital, LLC and accrues interest at 4.14%. The note is secured by a trust deed in Caritas Villa. Payments of principal and interest of \$7,017 began May 2018 and continue through April 2053. HUD has insured the mortgage under the provision of Section 207, pursuant to Section 223 (f) of the National Housing Act.	1,510,349
Note payable to Oregon Department of Human Services, Office of Mental Health and Addictions accrues interest at 5%. The note is due in full in May 2057. The note is secured by a trust deed in Renaissance Court.	285,000

#### 11. Long-term Debt, continued

Note payable to U.S. Bank accrues interest at 4%. The note is unsecured. The initial maturity date of the loan was May 2016. The lender is required to extend the maturity date in one year increments for five more years if all conditions of the loan agreement are still met. After an additional five years, the lender can opt to continue to extend the maturity date if it so desires. The note is currently set to mature in May 2021.

250,000

Note payable to First Interstate Bank accrues interest at 4.43% as long as Casa Verde Apartments, LP qualifies as low-income housing tax credit project, otherwise the rate would be 8.43%. The note is secured by a trust deed in Casa Verde Apartments, LP. Payments of principal and interest of \$2,893 began May 2000 and continue through 2031.

292,626

Note payable to U.S. Bank accrues interest at 3.26% as long as North Slope, LP qualifies as low-income housing tax credit project, otherwise the rate would be 7.26%. The note is secured by a trust deed in North Slope, LP. Payments of principal and interest of \$1,331 began May 2000 and continue through 2030.

127,506

Note payable to Network for Oregon Affordable Housing accrues interest at 5.15%. The note is secured by a trust deed in Villa Capri Apartments, LP. Payments of principal and interest of \$14,148 began April 2004 and continue through 2034.

1,670,298

Note payable to Washington County accrues interest at 3.00%. The note is secured by a trust deed in Villa Capri Apartments, LP. Interest payments equal to the lesser of \$60,000 or available Net Cash Flow, as defined in the Partnership Agreement, are due each June 30th. Principal and any accrued but unpaid interest are due at maturity on June 30, 2040.

731,941

Note payable to US Bank accrues interest at 3.59%. The note is secured by a trust deed in Caritas Sacred Heart Villa, LLC. Payments of principal and interest of \$20,927 began August 2009 and continue through 2039.

2,974,324

#### 11. Long-term Debt, continued

Note payable to Portland Housing Bureau (PHB) is noninterest bearing. The note matures upon full repayment. Payments on the loan are subject to available cash flow. The note is secured by a trust deed in Caritas Sacred Heart Villa, LLC.

3,374,724

Note payable to US Bank accrues interest at 4.00%. The note is secured by a trust deed in Caritas Sacred Heart Villa, LLC. Payments of principal and interest of \$1,460 began May 2015 and continue through October 2021.

22.789

Note payable to Columbia Bank accrues interest at 3.228%. The note is secured by a trust deed in Clark Family Center. Interest only payments were due from November 2016 through October 2017. In November 2017, payments of principal and interest in the amount of \$15,345 began and continue through October 2041. The note allows for interest rate resets in October 2026 and 2036.

2,838,643

Note payable to Heritage bank accrues interest at 5.47%. The note is secured by a trust deed in Clark Family Center. In October 2018, payments of principal and interest in the amount of \$3,610 began and continue through September 2028 when a balloon payment is due. The note allows for an interest rate reset in October 2023.

562,491

Note payable to Columbia Bank with a variable rate based on LIBOR plus 2% and an underlying swap agreement that accrues interest at 3.2% fixed rate. The note is secured by a trust deed in Clark Family Center. Monthly payments of principal and interest vary but are approximately \$15,500 began in July 2020 and continue through June 2030.

3,200,000

Note payable to Network for Oregon Affordable Housing with a stated interest rate at 7.24%; however, as long as the project qualifies as a low-income housing tax credit project during the first 20 years of the project's operation, the lower interest rate of 3.24% will remain in effect. The initial amount of the note payable was \$2,924,975 which was restructured in June 2008 and \$630,530 of the principal balance was prepaid. The note is secured by a trust deed in Kateri Park. Payments of principal and interest of \$9,932 began August 2008 and continue through April 2036.

1,474,651

### 11. Long-term Debt, continued

Note payable to Portland Housing Bureau (PHB) in the original amount of \$500,000. On April 18, 2016, outstanding accrued interest of \$13,750 was reclassified to additional loan principal. The interest rate on the loan is 3.00% and the loan matures in March 2046. On May 23, 2016, the remaining principal balance of \$513,750 and accrued interest balance of \$121,010 were each transferred to the principal and accrued interest balance of a new note. The new note bears no interest and matures March 1, 2046. Under the terms of the promissory note, payments of one-half of excess cash flow, as defined in the note, are due annually on October 1. The note is secured by a trust deed in Kateri Park LP.

512,393

Note payable to PHB in the original amount of \$705,000. The interest rate on the loan is 1.00%. Payments on the loan are to be made from available cash flow from Kateri Park LP, as defined in the loan agreement. The maturity date of the loan is June 1, 2048 or upon sale or refinance, whichever is earlier. Effective February 1, 2012 through May 1, 2014, the lender approved a temporary deferral of payments and interest, including accrual interest. The note is secured by a trust deed in Kateri Park LP.

705,000

Note payable to Oregon Community Foundation in the stated amount of \$500,000 with \$50,000 advanced against the total by June 30. The interest rate on the loan is 3.00%. The loan is unsecured. The maturity date of the loan is August 2026.

50,000 25,984,872 (335,452)

(957,922)

Current portion

Long-term debt, net of current portion and unamortized

Unamortized debt issuance costs

debt issuance costs

\$ <u>24,691,498</u>

Principal payments on the notes payable for the next five years are as follows:

Year Ending June 30,	
2021	\$ 957,922
2022	720,485
2023	740,332
2024	765,815
2025	793,504
Thereafter	 22,006,814
Total	\$ 25,984,872

#### 11. Long-term Debt, continued

As a result of the variable interest rate associated with the note issued by Columbia Bank for \$3,200,000, Catholic Charities is exposed to interest rate risk. In order to hedge the interest rate risk associated with the variable rate debt, Catholic Charities entered into an interest rate swap with Columbia Bank in June 2020. The terms of the interest rate swap results in the payment of a fixed rate of interest and the receipt of a variable rate of interest, which will result in a fixed interest rate of 3.2 percent over the term of the note. The net cash to be paid or received under the swap is calculated based on the notational amount equal to the outstanding principal of the underlying note payable, and is reported within interest expense.

Financial Accounting Standards Board Accounting Standard Codification 815, *Derivatives and Hedging*, provides guidance for the accounting treatment of derivative instruments such as interest rate swaps, and requires that such contracts be evaluated for eligibility for hedge accounting or other applicable accounting treatment. This guidance would generally result in an asset or liability being reported on the consolidated statement of financial position, equal to the fair value of the interest rate swap, with changes in fair value being reported as a component of net assets. Management has determined that the fair value of the interest rate swap at June 30, 2020 is not material to the consolidated financial statements, and as such has not reported any amounts related to the fair value of the interest rate swap in the consolidated financial statements.

The operations generated by the investment in limited partnerships and the related real estate are subject to various rules, regulations, and restrictions which make it impracticable to estimate the fair value of the related notes payable.

#### 12. Liquidity and Availability of Financial Assets

The following reflects Catholic Charities' financial assets as of June 30, 2020, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the consolidated statement of financial position date. As part of Catholic Charities' liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition to financial assets available to meet general expenditures over the next 12 months, Catholic Charities anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted sources. Catholic Charities' financial assets available within one year of the consolidated statement of financial position for general expenditure are as follows:

Financial assets at year-end:		
Cash, unrestricted	\$	3,149,911
Accounts receivable		4,747,967
Board designated investments		3,649,736
Total financial assets		11,547,614
Less amounts not available to be used within one year:		
Net assets with donor restrictions		(697,944)
Long-term related party receivables		(497,152)
Designated funds established by the board		(3,649,736)
Financial assets available to meet general expenditures		
over the next twelve months	<u>\$</u>	6,702,782

#### 13. Net Assets with Donor Restrictions

As of June 30, 2020, net assets with donor restrictions were available for the following purposes:

Interest in charitable remainder trust	\$ 93,944
For use in future periods	697,945
Interest in perpetual trust	349,669
Haven House (Caritas Housing Initiatives, LLC)	274,990
Howard House (Caritas Housing Initiatives, LLC)	1,662,838
Renaissance Court, Inc. (Caritas Community Housing	
Corporation)	2,612,629
Sandy Vista (Caritas Community Housing Corporation)	2,926,880
Cedar Park Gardens (Caritas Community Housing	
Corporation)	425,000
Rain Garden (Caritas Community Housing Corporation)	888,483
Rogue River Affordable Housing (Caritas Housing	
Initiatives, LLC and Caritas Community Housing	
Corporation)	1,518,417
Good Shepherd Village (CC)	 1,305,000
Total net assets with donor restrictions	\$ 12,755,795

As of June 30, 2020, net assets without donor restrictions are as follows:

Board-designated	\$ 3,649,736
Affordable Housing properties	3,451,049
Undesignated	 11,019,070
Total net assets without donor restrictions	\$ 18,119,855

### 14. Net Assets Released from Restrictions

For the year ended June 30, 2020, net assets were released from donor restrictions by incurring expenses satisfying the following restricted purpose:

For use in future periods Rain Garden (Caritas Community Housing Corporation) Renaissance Court, Inc.	\$ 200,477 18,667 3,333
Total	\$ 222.477

#### 15. Commitments

### **Operating Leases**

Catholic Charities leases facilities and equipment under various noncancelable operating lease agreements expiring through June 2023. Minimum payments remaining under the leases are as follows:

Year Ending June 30,		
2021	\$	298,742
2022		299,745
2023		37,250
2024		36,550
2025		25,596
	<u>\$</u>	697,883

Rent expense for the year ended June 30, 2020 totaled \$275,605.

#### **Guaranty Agreement - Esperanza Court, LP**

Catholic Charities has entered into a guaranty agreement as of August 17, 2007 with Esperanza Court, LP. Catholic Charities has guaranteed the following in regards to the operations of Esperanza Court, LP:

- Fund operating deficits of up to \$500,000 beginning with stabilization and ending when certain conditions are met as defined in the Esperanza Court, LP partnership agreement (the Agreement);
- 2. Fund developer fee advances if necessary as defined in the Agreement;
- 3. Credit adjuster guaranty if necessary as described in the Agreement;
- Guaranty of obligation to purchase interest of the limited partner if certain conditions are met as described in the Agreement;
- 5. Ensure completion of other covenants and conditions agreed to by the general partner as defined in the Agreement.

#### **Guaranty Agreement - Rain Garden, LP**

Catholic Charities has entered into a guaranty agreement as of August 5, 2008 with Rain Garden, LP. Catholic Charities has guaranteed the following in regards to the operations of Rain Garden, LP:

- Fund unlimited operating deficits up to the stabilization date, as defined in the partnership agreement. After the stabilization date, up to a maximum of \$28,000 in operating deficits. The obligation ends when certain conditions are met as stipulated in the Rain Garden, LP partnership agreement;
- 2. Credit adjuster guaranty if necessary as described in the Rain Garden, LP partnership agreement;
- Guaranty of obligation to purchase interest of the limited partner if certain conditions are met as described in the partnership agreement.

#### **15. Commitments**, continued

#### **Caritas Sacred Heart Villa**

Caritas Sacred Heart Villa, LLC has entered into the following agreements related to the purchase of Caritas Sacred Heart Villa, a multifamily residential and commercial development in Portland, Oregon.

- 1. Guaranty of obligation of payment and prompt performance related to the US Bank loan;
- 2. Regulatory agreement with the Portland Housing Bureau (PHB) that requires the property be operated as affordable housing for sixty years.

### **Guaranty Agreement - GMV Apartments LP**

Catholic Charities and Caritas Housing Initiatives, LLC have entered into a guaranty agreement with GMV Apartments, LP., whereby Catholic Charities and Caritas Housing Initiatives, LLC guarantee that the general partner and developer of GMV Apartments, LP, McCoy Village GP, LLC, and Caritas Housing Initiatives, LLC, respectively, will perform all obligations required of the general partner and developer as fully described in the GMV Apartments, LP partnership agreement and development agreement and to the extent the general partner or developer fail to perform all duties required, Catholic Charities and Caritas Housing Initiatives, LLC are obligated to complete these same duties.

### **Operating Deficit Guaranty Agreement - GMV Apartments LP**

Catholic Charities has entered an operating deficit guaranty with GMV Apartments LP as set forth in the GMV Apartments LP partnership agreement. Under the guaranty, the general partner is obligated to fund operating deficits in an unlimited amount through the stabilization date, as defined in GMV Apartment LP's partnership agreement. Subsequent to the stabilization date, the general partner's obligation is limited to \$202,000 for deficits not funded by the operating reserve. The obligation terminates on the date that the following have occurred simultaneously:

- 1. The project has operating at breakeven for at least 3 consecutive years following the stabilization date:
- 2. The balance in the operating reserve is at least \$217,410.

#### **Guaranty Agreement - St. Francis Park, LP**

Catholic Charities entered into a Guaranty Agreement (the Agreement) with Key Community Development Corporation, the limited partner in St. Francis Park, LP. Catholic Charities has guaranteed the following:

- 1. Fund operating deficits as defined in the Agreement;
- 2. Bank account loss, loan shortfall and tax abatement guarantees as defined in the Agreement;
- 3. Indemnification and capital contribution guarantees as defined in the Agreement;
- 4. Repurchase obligation related to the limited partners interest due to certain events defined in the Agreement.

#### 15. Commitments, continued

# **Guaranty Agreement - Rogue River Affordable Housing, LLC**

Catholic Charities entered into a Guaranty Agreement (the Agreement) with Enterprise Community Investment Corporation, the investment member in Rogue River Affordable Housing, LLC. Catholic Charities has guaranteed the due and punctual performance by the managing member and the developer of all of their obligations under the Operating Agreement, as the same may be amended from time to time, with or without the consent of, or notice to, the Guarantor and the Development Services Agreement, as the same may be amended from time to time, with or without the consent of, or notice to, the Guarantor.

### 16. Grant Contingencies

Amounts receivable from various contracting agencies are subject to audit and potential adjustment by the contracting agencies. Any disallowed claims, including amounts already collected, would become a liability of Catholic Charities if so determined in the future. It is management's belief that no material amounts received or receivable will be required to be returned in the future that have not already been provided for.

# 17. Related Party Transactions

During the year ended June 30, 2020, Catholic Charities had transacted business with the following related parties:

- Rogue River Affordable Housing, LLC, a limited liability company .01 percent owned by Caritas Housing Initiatives, LLC
- Esperanza Court, LP, a limited partnership .01 percent owned by Caritas Powell Properties, LLC
- Molalla Gardens, LP, a limited partnership .01 percent owned by Caritas Community Housing Corporation
- Rain Garden, LP, a limited partnership .01 percent owned by Caritas Community Housing Corporation
- GMV Apartments, LP, a limited partnership .01 percent owned by McCoy Village GP, LLC
- St. Francis Park, LP, a limited partnership .01 percent owned by St. Francis Park GP, LLC

#### **Statement of Financial Position:**

Included in assets – Accounts receivable:

Molalla Gardens, LP Esperanza Court, LP Rogue River Affordable Housing, LLC	\$	53,118 57,525 386,509
	<u>\$</u>	497,152
Notes and interest receivable from related parties (Note 7)	\$	4,265,440

#### 17. Related Party Transactions, continued

#### Statement of Activities:

Interest income:		
Molalla Gardens, LP	\$	18,364
Rogue River Affordable Housing, LLC		30,570
Rain Garden, LP		70,522
Esperanza Court, LP		7,965
GMV Apartments, LP		38,732
	<u>\$</u>	166,153
Resident services and asset management fees:		
GMV Apartments, LP	\$	60,124

#### 18. Lines of Credit

Catholic Charities has a line of credit with US Bank and can borrow up to \$2,900,000. The lines of credit are secured by investments held at US Bank and mature May 31, 2021. As of June 30, 2020, the total amount outstanding on the line of credit was zero.

#### 19. Retirement Plan

Catholic Charities maintains a defined contribution plan. All employees with a minimum of one year of service are eligible for the Plan. Under the terms of the Plan, Catholic Charities contributes a certain percentage, determined annually, of employee compensation on a monthly basis. For the year ended June 30, 2020, Catholic Charities contributed \$163,653 to the defined contribution plan. The plan offers a tiered matching component based on employees' years of service with the agency.

#### 20. Acquisition of Partnership Interests

In September 2019, land and building owned by Catholic Charities and located in Cornelius, Oregon was sold to an outside party for \$400,000, resulting in a reported gain of \$91,722.

In December 2019, the remaining 99.99 percent ownership interest in Kateri Park, LP was assigned from NEF Assignment Corporation to Caritas Preservation Properties, LLC, which is wholly owned by Caritas Housing Initiatives, LLC. The value of the donated partnership interest was recognized based on the amount of the underlying assets, less assumed liabilities at the date of donation, which is considered to approximate the fair market value of the donation. Underlying significant assets and assumed liabilities of the partnership interest at the date of donation were as follows:

# 20. Acquisition of Partnership Interests, continued

Assets:		
Cash, unrestricted	\$	91,062
Cash, restricted		262,414
Accounts receivable		6,038
Prepaid expenses		40,822
Property and equipment		3,807,637
Total assets	<u>\$</u>	4,207,973
Liabilities:		
Accounts payable	\$	387,641
Other accrued liabilities		373,974
Long-term debt		3,446,358
Total liabilities	<u>\$</u>	4,207,973

#### 21. Concentrations

Revenue – approximately 12 percent of Catholic Charities' revenue was received from one agency for the year ended June 30, 2020.

### 22. Uncertainties and Contingencies

As of the date of the independent auditor's report, there still exists certain economic uncertainties related to the COVID-19 coronavirus pandemic. These continuing uncertainties could negatively impact Catholic Charities' future financial condition and operating results. However, the related financial impact and duration cannot be reasonably estimated at this time.

Catholic Charities received a loan from Heritage Bank in the amount of \$1,802,582 under the Paycheck Protection Program established by the Coronavirus Aid, Relief, and Economic Security Act (the CARES Act). The loan is subject to a note dated April 22, 2020. Management believes the funds have been spent on eligible expenditures as described in the CARES Act as of June 30, 2020 and intends to apply for forgiveness of this loan. Given the circumstances, the funds were accounted for as a conditional contribution. As of June 30, 2020, management believes the conditions were substantially met. In the event the loan is not forgiven, the principal plus interest at 1 percent would mature on April 19, 2022. The related income is reflected in service fees and other income in the accompanying consolidated statement of activities.

### 23. Subsequent Events

Management evaluates events and transactions that occur after the consolidated statement of financial position date as potential subsequent events. Management has performed this evaluation through the date of the independent auditor's report.



# CATHOLIC CHARITIES AND AFFILIATES CONSOLIDATING SCHEDULE OF FINANCIAL POSITION June 30, 2020

Assets		Catholic Charities		El Programa Hispano Catolico		Clark Family Center		Caritas Housing Initiatives	(	Caritas Community Housing Corporation	(	Caritas Plaza & Caritas Villa		Eliminations	Total
Current assets															
Cash, unrestricted	\$	1,271,214	\$	847,620	\$	472,098	\$	309,922	\$		\$	152,843	\$	- :	\$ 3,149,911
Cash, restricted Accounts receivable		100 2,278,707		1,873,074		-		2,087,994 596,263		801,693 425,409		483,441 1,778		- (427,264)	3,373,228 4,747,967
Intercompany receivable		1,453,479		1,073,074		2,385,636		390,203		59,824		33,513		(3,932,452)	4,747,907
Prepaid expenses and other receivables		140,742		18,889		22,298		903,823		28,724		17,747		(649,099)	483,124
							_	<u>.</u>	_		_		_		<u> </u>
Total current assets		5,144,242	_	2,739,583		2,880,032		3,898,002	_	1,411,864		689,322	_	(5,008,815)	11,754,230
Property and equipment, net		3,706,264		98,020		11,392,666	_	14,580,967	_	8,977,978	_	1,350,053	_	(588,136)	39,517,812
Other assets															
Deposits and prepayments		239,557		36,613		-		155,528		36,546		13,473		-	481,717
Notes receivable from related parties		130,652		-		-		4,131,026		2,047,229		-		(2,043,467)	4,265,440
Board designated investments		3,649,736		-		-		-		-		-		-	3,649,736 443,613
Interests in trusts Interests in limited partnerships		443,613 11,345,778		-		-		788,369		- 737,572		-		(12,290,988)	580,731
Deferred developer fees receivable		11,545,776		_		-		700,509		73,270		-		(12,290,900)	73,270
·							_		_		_		_		
Total other assets		15,809,336	_	36,613			_	5,074,923	_	2,894,617	_	13,473	_	(14,334,455)	9,494,507
Total assets	\$	24,659,842	\$	2,874,216	\$	14,272,698	\$	23,553,892	\$	13,284,459	\$	2,052,848	\$	(19,931,406)	\$ 60,766,549
Liabilities and Net Assets															
Current liabilities															
Accounts payable	\$	249,835	\$	341,478	\$	208	\$	894,515	\$	95,871	\$	21,314	\$	(7,264)	\$ 1,595,957
Intercompany payable		2,385,635		1,070,794		-		82,594		349,418		44,011		(3,932,452)	-
Accrued payroll and related liabilities		622,641		271,796		-		-		-		-		-	894,437
Other accrued liabilities		25,533		54,835		161		161,129		32,860		13,560		-	288,078
Short-term portion of long-term debt		250,000				192,982	_	299,784	_	161,456		53,700	_	<del>-</del>	957,922
Total current liabilities		3,533,644		1,738,903		193,351	_	1,438,022	_	639,605		132,585	_	(3,939,716)	3,736,394
Long-term liabilities															
Deferred revenue		643,343		26,868		-		2,143		8,813		-		-	681,167
Interest payable		-		-		-		1,105,592		188,611		11,735		(524,098)	781,840
Long-term debt		50,000	_	130,652		6,376,317	_	13,767,528	_	3,656,938		3,298,532	_	(2,588,469)	24,691,498
Total long-term liabilities		693,343		157,520	_	6,376,317		14,875,263	_	3,854,362	_	3,310,267	_	(3,112,567)	26,154,505
Total liabilities		4,226,987		1,896,423		6,569,668		16,313,285	_	4,493,967	_	3,442,852	_	(7,052,283)	29,890,899
Net assets															
Net assets without donor restrictions:															
Board-designated		3,649,736		-		-				-		-		-	3,649,736
Undesignated		14,959,804		354,550		7,703,030		4,034,362	_	1,687,500		(1,390,004)	_	(12,879,123)	14,470,119
Total net assets without donor restrictions		18,609,540		354,550		7,703,030		4,034,362		1,687,500		(1,390,004)		(12,879,123)	18,119,855
Net assets with donor restrictions	-	1,823,315		623,243		-		3,206,245	_	7,102,992	_		_	<u> </u>	12,755,795
Total net assets		20,432,855	_	977,793		7,703,030	-	7,240,607	_	8,790,492		(1,390,004)	_	(12,879,123)	30,875,650
Total liabilities and net assets	\$	24,659,842	\$	2,874,216	\$	14,272,698	\$	23,553,892	\$	13,284,459	\$	2,052,848	\$	(19,931,406)	\$ 60,766,549

# CATHOLIC CHARITIES AND AFFILIATES CONSOLIDATING SCHEDULE OF ACTIVITIES

For the Year Ended June 30, 2020

	Catholic Charities	El Programa Hispano Catolico	Clark Family Center	Caritas Housing Initiatives	Caritas Community Housing Corporation	Caritas Plaza & Caritas Villa	Eliminations	Total
Revenue and support	<b>*</b> • • • • • • • • • • • • • • • • • • •	<b>A</b> 0.040.704	•	<b>.</b>		<b>4</b> 00.070	<b>4</b> (222.222)	<b>A</b> 5000.075
Grants	\$ 3,510,059	\$ 2,218,781	\$ -	\$ 58,804	\$ 25,953	\$ 22,376	\$ (626,898)	
Contracts	2,940,576	5,411,428	-	-	-	-	-	8,352,004
Contributions and gifts	2,891,283	49,816	-	-	560	-	(000 705)	2,941,659
Service fees and other	2,380,000	691,289	27,838	495,748	9,304	-	(322,705)	3,281,474
Rental income	93,393	-	302,113	2,270,475	853,428	806,690	(184,993)	4,141,106
Investment income (loss)	190,893	8		(86,430)	88,723	697	(49,360)	144,531
Total revenue and other support	12,006,204	8,371,322	329,951	2,738,597	977,968	829,763	(1,183,956)	24,069,849
Expenses								
Program services:								
Domestic violence services	-	1,682,264	-	-	-	_	-	1,682,264
Economic and financial services	2,213,001	925,343	-	-	-	_	-	3,138,344
Education programs and youth services	-	1,183,286	-	-	_	-	-	1,183,286
Family support and counseling services	687,539	-	-	-	_	-	-	687,539
Housing and homeless services	1,567,017	2,266,768	-	-	-	_	-	3,833,785
Housing development and asset management	642,379	-	513,898	2,868,213	1,147,735	818,784	(329,361)	5,661,648
Immigration and legal services	1,196,062	-	-	-	-	-	-	1,196,062
Refugee services	1,069,793	-	-	-	-	-	-	1,069,793
Grants and subsidies	626,898						(626,898)	
Total program services	8,002,689	6,057,661	513,898	2,868,213	1,147,735	818,784	(956,259)	18,452,721
Supporting services:								
General and administrative	1,930,748	1,221,541	1,722	37,000	16,280	25,274	(188,712)	3,043,853
Fundraising	1,293,611	174,702						1,468,313
Total supporting services	3,224,359	1,396,243	1,722	37,000	16,280	25,274	(188,712)	4,512,166
Total expenses	11,227,048	7,453,904	515,620	2,905,213	1,164,015	844,058	(1,144,971)	22,964,887
Change in net assets	779,156	917,418	(185,669)	(166,616)	(186,047)	(14,295)	(38,985)	1,104,962
Net assets, beginning of year	19,653,699	60,375	7,888,699	7,407,223	8,976,539	(1,375,709)	(12,840,138)	29,770,688
Net assets, end of year	\$ 20,432,855	\$ 977,793	\$ 7,703,030	\$ 7,240,607	\$ 8,790,492	\$ (1,390,004)	\$ (12,879,123)	\$ 30,875,650



## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT **AUDITING STANDARDS**

To the Board of Directors Catholic Charities and Affiliates Portland, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the consolidated financial statements of Catholic Charities (a nonprofit organization) and affiliates, which comprise the consolidated statement of financial position as of June 30, 2020, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated February 25, 2021.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered Catholic Charities and affiliates' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Catholic Charities and affiliates' internal control. Accordingly, we do not express an opinion on the effectiveness of Catholic Charities and affiliates' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of Catholic Charities and affiliates' consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Catholic Charities and affiliates' consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statement. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Catholic Charities and affiliates' internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Catholic Charities and affiliates' internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Jones & Roth, P.C.

Jones & Roth, P.C.

Eugene, Oregon

February 25, 2021